

ICIS Commitments for internal sustainability

As employees of ICIS we:

1. Try to save energy
2. Try to save resources
3. Critically assess the necessity of our travel
4. Choose the low-emission option for our travel when possible
5. Apply the rules for sustainable procurement within our capacity
6. Show and generate sustainable behaviour
7. Raise awareness on the basis of our work
8. Translate these points into an action plan

Agreed at Plenary Session of
2 October 2006

Action Points

1. We try to save energy
 - Switch off lights when away from your room (even for short period)
 - Put coffee in thermos
 - Do not use senseo when there is still coffee in thermos
 - Switch off computer screens at night
 - Put screensaver on "blank screen"
2. We try to save resources
 - print paper double-sided
 - re-use single-printed paper
 - print in economode
 - recycle paper
3. We critically assess the necessity of our travel
 - justify travel: what are the benefits
 - indicate why telephone or video conferencing is no option
4. We choose the low-emission option for our travel when possible
 - in choosing a mode of transport, the criteria for selection are: cost, time and emission

Action Points

5. We apply the rules for sustainable procurement within our capacity
To keep sustainability in mind when buying things for ICIS
 - concerns paper, food stuffs, coffee/tea/sugar, etc
 - concerns office equipment, fridge, coffee machine, water cooker, etc
6. We show and generate sustainable behaviour
To reduce stress and frustration that seem to be present at the office
 - we respect each other
 - we are willing to provide and receive feedback
 - we make clear and transparent agreements
7. We raise awareness on the basis of our work
We are not only here for ourselves, but also for society. It is up to the individual to find her/his personal interpretation
 - personal interpretation

Personal Action points

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